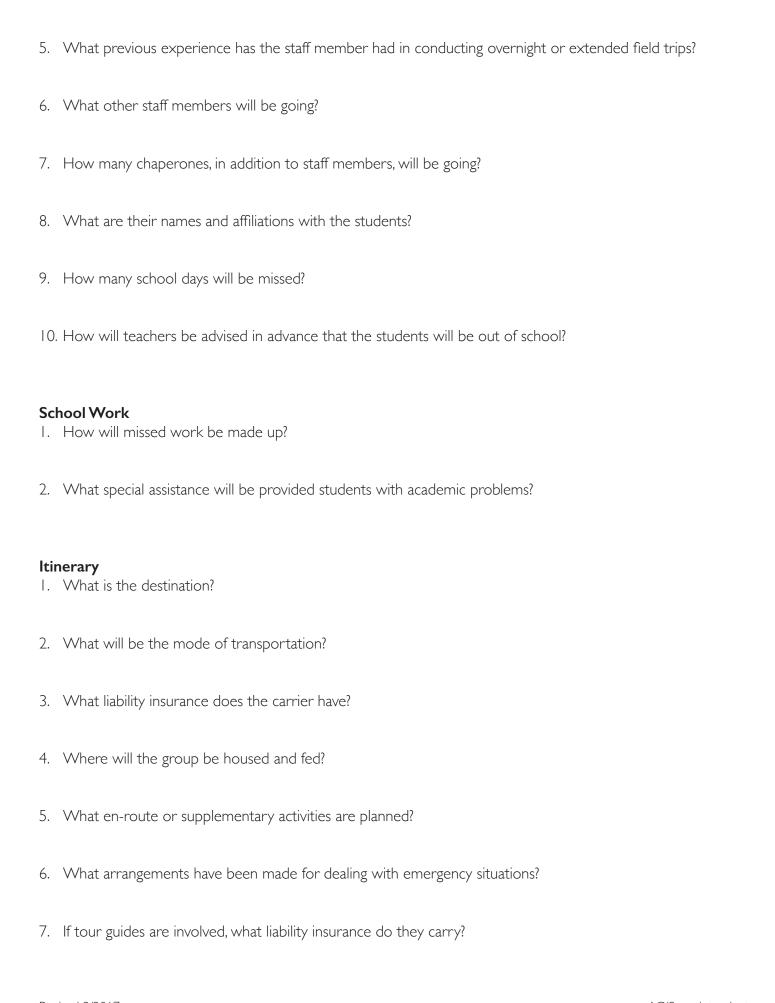


Proposal For Overnight/Extended Student Trips

Ту	pe ofTrip		_
Pr	oposed Departure Date	Return Date	
Proposer		Position	_
Da	ate by which response is needed	Proposal Date	-
	urpose What is the major place to be visited or event to be	e attended?	
2.	How is the trip related to the educational program	of the Corporation?	
3.	In what ways will the students benefit?		
4.	In what ways will the Corporation benefit?		
5.	How will the trip be evaluated to determine the ex	tent to which these benefits were realized?	
	wdents and Staff Which students, (grade, class, or organization), will b	e going?	
2.	How many students in total?		
3.	How many students are currently experiencing acad	demic problems?	
4.	Which staff member will be in charge?		

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Finances			
١.	What is the estimated total cost and cost per student?		
2.	What is the source of funds?		
3.	How will the funds be collected and safeguarded?		
4.	How will any shortfall be made up or excess funds used?		
5.	What provision has been made for students who are financially unable to pay any necessary costs?		
Co	ommunications		
	How will you communicate to parents prior to, during, and after the trip?		
2.	List telephone numbers at destination and where group will be housed.		
3.	What information will be provided to the media and the community?		
Signature of the Requestor Date			
Ар	proved:		

Principal

Board of Education

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Date

Date

Date